



Records Request Form

Missouri law requires La Salle Middle School to request Student's records from their prior school(s).

School Name

School Address

City

State

Zip Code

Phone Number

Fax Number

Student Information

Last Name

First Name

Middle Name

Age

Date of birth

MOSIS ID (If Available)

Current Grade

Parent/Guardian Signature

Date

Please provide all applicable records:

- Student's Cumulative Record
- Report Cards
- Discipline Records
- Special Education Reports
- IEP's
- Primary Language
- Health Records
- Attendance Records
- Initial Special Education Evaluations
- Special Education Reevaluations
- Section 504 Plan and Related Evaluations
- Standardized Test Scores

The State of Missouri requires that any school district, which receives a request for education records from another school district enrolling a pupil who had previously attended a school in the district from which the student is transferring will respond to such request within five (5) business days of receiving the request with or without a parent's signature.

Please forward the above documentation to:

La Salle Middle School
1106 N. Jefferson
St. Louis, MO 63106
314-531-9820



Student Information

Last Name

First Name

Middle Name

Age

Date of birth

Social Security Number

Home Address

City

State

Zip Code

Student resides with: Both Parents Mother Father Guardian Foster Home Other

Gender: Male Female Child's

Ethnicity: Black / African American Caucasian Hispanic / Latino Asian / Pacific Islander
 American Indian / Alaska Native Other _____

Student Academic Information

Grade for the 2020-2021 school year: _____

Previous School

School District

City

State

Zip Code

Type of School: Public Charter Private Parochial Other

Parent/Guardian Information

Parent/Guardian 1: _____

Last Name

First Name

Address

City

State

Zip Code

Home Phone

Cell Phone

Work Phone

Email Address

Employer's Name & Address



Parent/Guardian 2: _____
Last Name First Name

Address City State Zip Code

Home Phone Cell Phone Work Phone

Email Address Employer's Name & Address

Parental Status: Custodial Foster Guardian

If Guardian, relationship to the student: _____

Number in Family: _____ Number living in household: _____

Number of Adults: _____ Number of children: _____

Sibling Names	Age	Current School Attending	Grade

Please list any relatives that currently attend La Salle Middle School

Name	Grade
_____	_____
_____	_____

FINANCIAL INFORMATION

(Required for School lunch program)

Did the family file an income tax return for 2018? Yes No

Number of dependents _____

Family Income:

- | | | |
|---|--|--|
| <input type="checkbox"/> below - \$10,000 | <input type="checkbox"/> \$15,000 - \$17,500 | <input type="checkbox"/> \$25,000 - \$35,000 |
| <input type="checkbox"/> \$10,000 – \$12,500 | <input type="checkbox"/> \$17,500 - \$20,000 | <input type="checkbox"/> \$35,000 - \$45,000 |
| <input type="checkbox"/> \$12,500 – \$ 15,000 | <input type="checkbox"/> \$20,000 - \$25,000 | <input type="checkbox"/> Over \$45,000 |

OTHER SOURCES OF INCOME:

(Please check all that apply)

- | | | |
|--------------------------------------|--|-------------------------------------|
| <input type="checkbox"/> Pension | <input type="checkbox"/> Social Security | <input type="checkbox"/> Disability |
| <input type="checkbox"/> AFDC | <input type="checkbox"/> Unemployment | <input type="checkbox"/> Retirement |
| <input type="checkbox"/> Other _____ | | |

Residency Status

The term “homeless children and youth”-

- A. Means individuals who lack a fixed, regular, and adequate nighttime residence...; and
- B. Includes
 - a. Children and youth who are sharing the housing of another person’s due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailers parks, or camping grounds due to lack of alternative adequate accommodations; are living in emergency or transitional shelter; or are abandoned in hospitals;
 - b. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings...;
 - c. Children and youth who are living in cars, parks public spaces, abandoned buildings, substandard housing, bus or train stations, or similar setting; and
 - d. Migratory children... who qualify as homeless for the purpose of this subtitle because the children are living in circumstances described in clauses (a) through (c)

These questions cover the definition of homelessness that is within the Every Student Succeeds Act (ESSA) and will meet MSIP 5 Resource and Process Standards for G-5

Are you sharing housing with other persons due to loss of housing, economic hardship, or a similar reason? Yes No Please provide explanation: _____

Are you currently residing at a motel, hotel, in a car, or at a campsite, because your home has been damaged, or because of economic reasons? Yes No

Are you currently residing in a shelter? Yes No

Has the student been abandoned in a hospital? Yes No

Is your primary nighttime residence a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings? Yes No

Are you currently living in a car? Yes No

Are you currently living in a temporary housing arrangement due to economic hardship? Yes No

Migratory Status

If you have moved from one school district to another in the past three years, please answer the following questions.

- Before the move, was either parent (or guardian) employed in some form of temporary or seasonal agricultural or agriculture-related work (planting or harvesting crops, landscaping, transporting farm products to market, processing meat or vegetables, etc.)? Yes No
- Was the move from one school district to another made for the purpose of looking for or obtaining any of the above jobs? Yes No
- Is either parent (or guardian) now employed in any of the above kinds of work? Yes No
- Have you moved away with your child during only the summer months to work in seasonal agriculture? Yes No

Please complete the following survey information. Your child may be eligible for FREE additional educational services. If you answered yes to any of the questions below, an education representative may contact you to find out whether you, your child, or any member of your family is eligible for FREE additional educational services.

Relocation History

- Have you moved to the school district in the past three (3) years? Yes No
- In any location within the last three (3) years, have you worked in the agriculture or fishing industries? If yes, please choose all that apply: Yes No
- If you have not worked in the agriculture or fishing industries in the past, do you plan to engage in this type of work soon? Yes No
- In the last three years have you or are you currently working in any of these areas? If so, which ones?
 - Pork beef Yes No
 - Milking Cows Yes No
 - Nursery/Greenhouse Yes No
 - Planting/Harvesting Crops Yes No
 - Planting, harvesting or ginning cotton Yes No
 - Chicken processing, feeding poultry, gathering eggs, working in a hatchery Yes No
 - Harvesting packing apples Yes No
 - Other Yes No
 - Fruits and vegetable processing



- Potatoes
- Feeding livestock
- Growing, tending to and feeling trees

I certify that all of the information above is true and correct to the best of my knowledge, and I further understand that failure to provide accurate or complete information may result in the withdrawal of my child from La Salle Middle School which is consistent with applicable law. I further certify that I am the parent and/or guardian of the above named child or children.

Parent/Guardian Signature

Date

Student Signature

Date

Language Use Survey

In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English. Please provide information about your child's language

Student's Name: _____ Date: _____
School: _____ Grade: _____
Relationship of person completing this survey: _____

Tier I: Language Background

1. What was your child's first language? English Other: _____
2. Which language(s) does your child use (speak) at home and with others? English Other: _____
3. Which language(s) does your child hear at home and understand? English Other: _____

If any of these answers indicate a language other than English, please complete the rest of the survey.

Tier II: Expanded Language background

4. Does the student understand when someone speaks with him/her in a language besides English?
 Yes No
5. Does the student read in a language other than English? Yes No
6. Does the student write in a language other than English? Yes No
7. Does the student interpret for you or anyone else in a language other than English? Yes No

Tier III: Educational History

8. Did the student attend a school where English was not the language used for instruction? Yes / No If yes, how many years did the student attend this school? _____
9. What was the most recent month and year the student attended school? _____
10. Do you believe that you child has learning difficulties that affects his/her ability to understand? Yes / No If yes, please explain: _____
11. Has your child been referred to be evaluated for special education? If yes, please explain

The school is required to assess the English language proficiency of all students who indicate, or are suspected of having, a first language other than English. If the results of the assessment show a student needs language support, you will be notified in writing and the school district will provide language support as deemed appropriate by district staff.



La Salle Middle School

MISSOURI SAFE SCHOOLS ACT

OATH OR AFFIRMATION REGARDING PRIOR DISCIPLINE

In accordance with the Missouri Safe Schools Act, parents, guardians and other persons having charge or control of a student must provide the school information regarding the student’s disciplinary and criminal history prior to enrollment.

I am the parent, legal guardian, or other person having custody or charge of _____ (“Student”), a student seeking to enroll in La Salle Middle school.

Is the above student presently under suspension or expulsion from another school, including any public or private school in Missouri or another State? _____ Yes _____ No

If yes, please explain, including the following information:

- i. Name and Address of School District
- ii. Name of School
- iii. Nature of Offense
- iv. Date of offense
- v. Date Suspension/Expulsion Began
- vi. Date Suspension/Expulsion is Scheduled to End

Has the Student been suspended and/or expelled from a school in this state or another state for one or more offenses relating to weapons, alcohol or drugs, or for the willful infliction of injury to another student? _____ Yes _____ No

If yes, please explain, including the following information:

- i. Name and Address of School District
- ii. Name of School
- iii. Nature of Offense
- iv. Date of offense
- v. Date Suspension/Expulsion Began
- vi. Date Suspension/Expulsion Ended/Is Scheduled to End



Has Student been convicted or charged with any of the following crimes in juvenile or adult courts?
_____ Yes _____ No

If yes, indicate which crime(s):

- _____ First degree murder under section 565.020 RSMo.
- _____ Second degree murder under section 565.021 RSMo.
- _____ First degree assault under section 565.050 RSMo.
- _____ Forcible rape under section 566.030 as it existed prior to August 28, 2013, or rape in the first degree under section 566.030 RSMo.
- _____ Forcible sodomy under section 566.060 as it existed prior to August 28, 2013, or sodomy in the first degree under section 566.060 RSMo.
- _____ Rape under section 566.032 RSMo.
- _____ Statutory sodomy under section 566.062 RSMo.
- _____ Robbery in the first degree under section 569.020 as it existed prior to January 1, 2017, or robbery in the first degree under section 570.023 RSMo.
- _____ Distribution of drugs to a minor under section 195.212 as it existed prior to January 1, 2017, or delivery of a controlled substance under section 570.023 RSMo.
- _____ Arson in the first degree under section 569.040 RSMo.
- _____ Kidnapping or kidnapping in the first degree, when classified as a class A felony under section 565.110 RSMo.

Has your student ever been asked to leave a school in lieu of a discipline consequence or hearing?
_____ Yes _____ No

I attest that all the above information is correct and true. I understand that it is a crime pursuant to Section 167.023, RSMo., if I do not disclose the information requested or if I provide false information.

Under Missouri law, the failure to provide true, accurate and complete information to each and every question and subpart thereto may result in your being charged with and convicted of a Class B misdemeanor. This statement will be retained as part of Student's education record.

Parent/Guardian Signature

Date

Please return the completed enrollment application and supporting documents to:

La Salle Middle School
1106 N. Jefferson
St. Louis, MO 63106
314-531-9820



LA SALLE MIDDLE SCHOOL DISMISSAL FORM

Student Information

First Name

Middle Name

Last name

Home Address

City

State

Zip Code

Parent/Guardian Information

First Name

Middle Name

Last name

Home Phone

Cell Phone

Work Phone

Check all that apply:

- My child has permission to walk to and from school alone
- My child will use public transportation to and from school
- My child will be dropped off and picked up majority of the time.

I authorize La Salle Middle School to release my child, to the following adults:

First Name

Last Name

Relationship

Home Phone

Cell Phone

Work Phone

First Name

Last Name

Relationship

Home Phone

Cell Phone

Work Phone

First Name

Last Name

Relationship

Home Phone

Cell Phone

Work Phone



La Salle Middle School Cell Phone Contract

Cell phone use is prohibited by students at La Salle Middle School. By signing this contract, student and parent(s)/guardians acknowledges the following rules.

(This policy will be enforced, regardless of whether you sign the contract or not to maintain safety and confidentiality of staff and students.)

- Upon entering the building, the student is required to present his/her cell phone to the staff member collecting phones. The phone will stay safe and secured in the safe box until dismissal.
- Cell phones will be returned to students as they exit the school building for dismissal.
- If a student is caught in violation of the rules above and/or engaged in activities that are obviously inappropriate, the following will occur:

1st offense- The phone will be confiscated and the device will only be returned to a parent/guardian. All parents/guardian picking up a cell phone must enter the building to retrieve the device.

2nd offense- The phone will be confiscated and the device will be returned to a parent/guardian at the end of the week following the offense. All parents/guardians picking up a cell phone must enter the building to retrieve the device.

3rd offense and beyond-The phone will be confiscated and a parent/guardian will be required to enter the building to retrieve the phone at the end of the week following the offense. In addition, the student will be required to turn his/her phone in with an administrator (daily) during school hours. An administrative charge of \$10 must be paid by parent/guardian before the phone can be retrieved.

- Refusal to surrender the phone will automatically result in the 3rd offense consequence. Additionally, parents/guardians will be contacted. The parent or guardian may collect the phone at the end of the school week (following the offense) after paying the administrative fee of \$10.
- Additionally, the Head of School (or designee) reserves the right to ban any student from entering with a cell phone that has a history of noncompliance.

I have reviewed the above information and agree to follow the rules for cell phone usage at La Salle Middle School. I understand that if I fail to follow the above rules, I will receive the consequences listed above and/or be banned from entering the building with a cell phone.

(Student's Printed Name)

(Student's Signature)

(Date)

(Parent's Printed Name)

(Parent's Signature)

(Date)



**MEDIA (PHOTO VIDEO) RELEASE POLICY/AGREEMENT
PARENT AUTHORIZATION**

For the good and valuable consideration, the sufficiency of which is hereby acknowledged, I/we, the undersigned grant La Salle Middle School, La Salle Charter School, Inc., and De La Salle, Inc. (collectively, the "School") the right to publish, produce and display photographic images, video images and/or audio recordings of _____ (**STUDENT LAST NAME ONLY**) for the use in all media, electronic or otherwise, in connection with publications, advertisements and or web pages of the School, provided that the School is not authorized to sell, or otherwise distribute, such photographic images, video images or audio recordings to any other person or entity without my/our consent. I/We understand that the School may associate the photographic images, video images or audio recording with the first name and last initial or individual and the name of the school where individual is a student. I/We further acknowledge and agree that neither I nor Individual, if individual is a minor, has or shall have any ownership interest in any information or advertising material which utilizes, incorporates or consists of the photographic images and/or audio recordings or in any copyright embodied therein.

SIGNATURE: _____
(if the individual is under 18, parent/guardian must sign)

DATE: _____

PRINT NAME: _____

PHONE: _____

EMAIL: _____